

**CSI MIDDLE ATLANTIC REGION
BOARD OF DIRECTORS FALL 2020 TELECONFERENCE
November 09, 2020**

CALL TO ORDER

President: Thomas Feulner, CSI called the meeting to order at approximately 12:05 p.m.

IN ATTENDANCE

Executive Board:

President: Thomas Feulner, CSI (joined late, approx. 12:20)
Second Vice President: Robert Vaughn, CSI
Secretary: Stephen Weisensale, CSI
Immediate MAR Past President: Gail Nagie, CSI
Institute Director from Middle Atlantic Region: LeeAnn Slattery, FCSI

Board of Directors (Chapter Presidents/Designees):

Baltimore: Katherine Good, CSI, Jim Clancy, CSI
Blue Ridge: Tray Rowe, CSI
Central Pennsylvania: Randy Funk, CSI
Central Virginia: Raymond Gaines, FCSI
District of Columbia Metropolitan: Jill Amacker, CSI
Greater Lehigh Valley: Kevin Grega, CSI
Philadelphia: Cory Robbins, CSI
Pittsburgh: Kelly Brown, CSI
Richmond: Constance Owens, CSI

Committee Chairs:

Academic Affairs: Kevin Grega, CSI, CCPR
Awards: Marty Thornton, CSI
Certification: Mary-Ellen Pfister, CSI
Conference Oversight: David Lorenzini, CSI
Electronic Communication: Katherine Good, CSI
Nominations: Gail Nagie, CSI
Planning: Barbara Shaffer, CSI
Tellers: Bob Loftin, CSI

EXCUSED

First Vice President: Steven Lawrey, CSI
Treasurer: Dan Cudney, CSI
Tidewater: Richard Corner, CSI

ABSENT

Erie Northwestern PA: Open
Northcentral Pennsylvania: Patricia Russell, CSI
Northern Virginia: Alan Geary, CSI
Education: Mitch Miller, FCSI
Financial: Open
Membership: Open

QUORUM

A quorum was present for the meeting.

ADDITIONS TO AGENDA: None

PRESIDENT'S REPORT

Thomas Feulner reported as summarized below, and in his Agenda:

- Requested chapter reports be copied to all chapters.
- Congrats to LeeAnn Slattery, on her much-deserved elevation to Fellowship!
- Continuing to contact non-affiliated members concerning their CSI experience, more messages will be sent out.
- Is interested in knowing when your chapter is having an event, as he would like to attend. Please send invitations to his CSI GMAIL address: Thomas.Feulner.CSI@gmail.com

FIRST VICE PRESIDENT'S REPORT

Steven Lawrey provided no report.

SECOND VICE PRESIDENT'S REPORT

Robert Vaughn had the following report:

- Would like to hear feedback from those members that have used Google Meets regarding their experiences.

SECRETARY'S REPORT

Stephen Weisensale reported the following:

- October 2020 minutes approved as submitted.

TREASURER'S REPORT

Dan Cudney provided his report via e-mail, accepted as provided.

IMMEDIATE PAST PRESIDENT'S REPORT

Gail Nagie provided no report.

INSTITUTE DIRECTOR'S REPORT

LeeAnn Slattery provided no report.

COMMITTEE REPORTS

Academic Programs

Kevin Grega had no report.

Awards

Marty Thornton reported the following:

- 21 award invitations were sent to the Region's chapter presidents.
- Marty is soliciting members for the committee, need 3 to 4 active members.
- Congratulations to all chapters receiving awards at Construct.

Certification

Mary-Ellen Pfiester the attached report and certification guidelines.

Conference Oversight

David Lorenzini provided the following report:

- Has contacted Ray Gaines to see if CVa chapter could host the 2024 MARC. Ray will consult his Board.

Education

Mitch Miller had no report.

Electronic Communications:

Katherine Good reported the following:

- All materials received have been loaded to the MAR website.

Financial:

No report, chair is still needed.

Membership

No report, chair is still needed.

Nominations:

Gail Nagie reported as follows:

All positions now have candidates, with the slate approved by the Board. Nominee bios/photos requested, due to Gail by 11/21/20.

Planning

Barbe Shaffer had no report.

Tellers

Bob Loftin reported as follows.

Working with Nominations to develop ballot for early 2021 delivery to membership.

CONFERENCE REPORTS**Central Virginia FY2020 (Harrisonburg, VA, April 2-5, 2020)**

No report.

North Central Pennsylvania FY2021 (April 29-May 2, 2021)

2021 MARC – Northcentral PA reported they are having difficulties securing sponsors given Covid uncertainties leading into Spring 2021.

Richmond FY2022

2022 MARC – Richmond working on program ideas for May conference, but Covid has slowed progress.

Central Pennsylvania FY2023

2023 MARC – Central PA continuing to develop overall conference program plans.

CHAPTER REPORTS:

Chapters were asked: How has Covid affected your chapter?

- Baltimore: Changed to meetings outdoors as weather will permit, then to on-line through spring 2021.
- Blue Ridge: In person activities shut-down, planning virtual events through next spring.
- DC Metro: Sending newsletters to keep members involved, focus on virtual education, cross-promotion with NoVa Chapter.
- Greater Lehigh Valley: Doing some outdoor events, switching to on-line through winter, sending invitations throughout Region.
- Philadelphia: Continuing to collaborate with other organizations with common interests. Using chapter website to host programs.
- Pittsburgh: Using Zoom for events, with one planned in early November on risk management during Covid, with another planned for December. Will share links with interested chapters.
- Richmond: Developing meetings that will feature a choice of in-person or on-line participation, with one in November. Hard hat tours were considered, but are a challenge to plan.

OLD BUSINESS:

- Remaining From October - Mission Statement: Draft developed; Tom Feulner will appoint a

committee to finalize.

NEW BUSINESS:

- Katherine Good wrote a Chapter President's message addressing discrimination in the construction industry from a woman's perspective, which is available . She has asked everyone to consider the ways they could help others who are having difficulty dealing with the effects of the Covid isolation and economic impact. Her message is available in the Baltimore Chapter newsletter, here: https://af9c50be-6a09-408f-85ff-753d3f5efac2.filesusr.com/ugd/376227_d9c3aa4acbf642ac8fdc98966e1e236b.pdf

ACTION ITEMS

- All Nominees for Region offices – send bio and photo to Gail Nagie by 11/21. twogreenfrg@yahoo.com
- Mitch Miller to send Katherine Good links to LEAD videos.
- Certification – All certified persons need to be aware of the re-certification deadlines – see attached Certification report.

NEXT SCHEDULED BOARD MEETING

Upcoming scheduled teleconference of the CSI Middle Atlantic Region Board of Directors will be as follows:

December 2020	Monday, 12/14 @ 12:00 Noon
January 2021	Monday, 01/11 @ 12:00 Noon
February 2021	Monday, 02/08 @ 12:00 Noon
March 2021	Monday, 03/08 @ 12:00 Noon
April 2021	Monday, 04/12 @ 12:00 Noon (Maybe)
May 2021	Monday, 05/10 @ 12:00 Noon (TBD)
June 2021	Monday, 06/14 @ 12 Noon (Flag Day)

Middle Atlantic Conference 04/29 – 05/02

ADJOURNMENT

There being no further business, the meeting adjourned at approximately 1:00 p.m.

Respectfully submitted,

Stephen Weisensale AIA, CSI, CCS, CCCA
Secretary, CSI Middle Atlantic Region

Distribution on December 10, 2020 via email to all attendees, including:

CSI-MAR Executive Committee
CSI-MAR Immediate Past President
Institute Director from the MAR
CSI-MAR Board of Directors/Alternates
CSI-MAR Committee Chairmen
CSI-MAR Task Team Chairmen

CSI MAR Certification Report – 11/9/2020

Fall 2020 Exam Cycle

(CDT[®], CCSSM, CCCASM)

Early Registration: August 3 - September 23, 2020

Standard Registration: September 24 - October 31, 2020

Late Registration: November 1 - 13, 2020

Exam Window: November 2 - December 15, 2020

Results Notification: January 2021 via email

Two (2) testing options.

1. In-person at Prometric testing center. Required to bring your own mask and wear it during the exam. Testing center hours and appointments vary by region with reduced occupancy to assure safe social distancing within the exam seating.
2. Remote Proctored Testing (RPT). Secure, virtual, online monitored exam from your home office. Technical and space requirements must be confirmed.

Important Information

Fall 2020 Candidate Handbooks are available for free downloading in the [CSI Bookstore](#).

***** IMPORTANT:** *Be sure to read through the handbook that pertains to your exam before registering to sit for an exam.*

Recertification

To view your renewal status, log in to the CSI website and navigate to the [“My Certifications”](#) page from the menu. Refer to the [Certification Renewal Guidelines](#) included with this report.

Attention all CDT[®] Holders: [New Guidelines for 2021 renewals](#)

Don't Delay, start today! Renewals require 24 CSI Learning Units

Individuals who earned the CDT prior to Spring 2018 -> Must renew in Spring 2021

Individuals who earned the CDT prior to Fall 2018 -> Must renew in Fall 2021

Individuals who earned the CDT prior to Spring 2019 -> Must renew in Spring 2022

Credits must be earned within three years prior to renewal date.

[Log into the Learning Library](#) today and take the CDT Learning Unit Series.

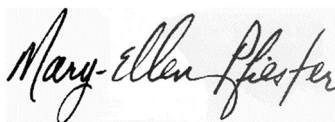
It's easy to keep track! [Click here for a tutorial video](#) on “how to enter LUs for renewal”

Logging learning units YouTube

<https://www.youtube.com/watch?v=YTeeCRChZKs&feature=youtu.be>

link provided by LeeAnn and from CSI Resources\Certification\Recertification Information

RESPECTFULLY SUBMITTED



Mary-Ellen Pfister, CSI CCCA, AIA, LEED^{AP}
CSI Middle Atlantic Region Certification Committee Chair
mep.arch@yahoo.com

CONSTRUCTION SPECIFICATIONS INSTITUTE–

Certification Renewal Guidelines (updated March 12, 2020)

<https://www.csiresources.org/certification/certrenewal>

To view your Certification Renewal status, log in to the CSI website and navigate to the “**My Certifications**” page from the menu.

CSI certifications are valid for three years and expire on June 30 or December 31 of the third year, based on the date of the initial certification. CSI sends email reminders for Certification Renewals beginning 120 days prior to the deadline. If you have opted out of receiving CSI emails, it is your responsibility to monitor the due date for your Certification Renewal(s).

To Renew:

- Actively learn and earn at least 24 Learning Units (LUs) within the three years leading up to your renewal date.
- Log your qualifying 24 Learning Units (LUs) into your CSI account (membership is NOT required).
- Complete the Certification Renewal attestation.
- Pay the renewal fee.



What qualifies as an Educational Activity to renew a CSI certification?	Learning Unit LU Time	Maximum LUs	Notes
In-person Courses, Conference Sessions, Workshops of technical content	1 Hour= 1 LU	No maximum	Technical presentations must be non-commercial and non-sales in nature.
In-person Courses, Conference Sessions, Workshops of non-technical content	1 Hour= 1 LU	2 LUs per year	Non-technical presentations may include management, leadership development, soft skills, team building, etc.
Online Course, Live	1 Hour= 1 LU	No maximum	Virtual, live, and synchronous. Certificate of completion required (e.g., Webinar, WebReach).
Online On-Demand or Self Study	1 Hour= 1 LU	No maximum	Virtual and asynchronous. Assessment and/or proof of completion required.
Technical Tours	1 Hour= 1 LU	2 LUs per year	Technical content must be non-commercial and non-sales in nature.
College or University Course	1 Hour= 1 LU	8 LUs per course	Passing grade transcript required from US accredited colleges and universities only. Course content must be relevant to CSI credential body of knowledge.
Volunteer (CSI national, regional, chapter)	1 Hour= 1 LU	2 LUs per year	Service as an appointed or elected CSI volunteer on a board, committee, working group, or task force. Must be an active and engaged participant to expand skills and enhance professional growth.
Presenter/Author - Technical content	1 Hour= 1 LU	2 LUs per year	Prepare, research, write, and/or present current and relevant technical content to a professional audience via audio, visual, and/or written delivery of technical information or information about the profession
Certification or credential (CCCA, CCS, CCPR)	1 Hour= 1 LU	12 LUs from study groups per year	Prepare and successfully pass a new, specialized CSI credential exam during the renewal cycle for a previous CSI credential (e.g., have a CDT, study and pass the CCCA exam).
Exhibit/Tradeshow	1 Hour= 1 LU	2 LUs per year	Gain technical product knowledge from product representatives and manufacturers.
Professional Reading	2 articles = 1 LU	1 LU per year	Include only articles from peer-reviewed, technical journals. Industry trade periodicals do not qualify.

- 100% of Learning Units (LUs) must pertain to the AEC industry and the body of knowledge related to each CSI credential.
- 0.25 is the minimum Learning Unit (LU) accepted.
- LUs must be both earned and submitted during the 3-year renewal cycle. For example, if a 2016 course was submitted for a 2018-2021 window, it will not be accepted.
- Renewing more than one CSI certification? A total of 24 Learning Units (LUs) are required for *each* certification. A maximum of 12 LUs (50%) may overlap; however, content must be relevant to each specific certification.
- It is the ethical responsibility of the learner to only claim credit once for activities in which they have participated. If you previously attended a live presentation and earned Learning Units (LUs), you may not claim duplicate credit for the On-Demand version of the same presentation.
- If you have questions, please contact **Certification@csinet.org** for clarification.